



36th Multiple District 308 Leo Forum 2009

Moving Forward... Youth of the New Era



1st December 2008

Dear All,

Re: 36th MULTIPLE DISTRICT 308 LEO FORUM 2009

Enclosed herewith is a set of Official Registration Form for the 36th MULTIPLE DISTRICT 308 LEO FORUM 2009, to be held at Sunshine Banquet Hall, Penang, from 5th to 7th June 2009.

Registration fee for Leo is RM 280.00 per person register before 31 March 2009, including 2-nights accommodation in **B-Suite, Bayan Baru** (based on 4 sharing in a Studio Suite), 2 breakfasts, 3 lunches, 2 dinners, a Forum Kit & Insurance coverage.

Attached are a set of forms:-

- Official Leo Registration Form (3 pages),
- Club registration Form (1 page),
- Registration Criteria & Procedures (1 page) and
- Registration Checklist (1 page).

Kindly return the completed forms, duly signed, not later than **31 March 2009**: -

- (a) Official Registration Form
- (b) Club Registration Form
- (c) Full payment in the form of crossed cheque payable to:
36th MD 308 Leo Forum
- (d) 2 (two) colour passport size photographs of each participant (compulsory)
- (e) Retain photocopies of forms for own reference

Note: ALL PARTICIPATING CLUBS MUST BRING ALONG CLUB BANNERS.

***DO NOT MISS THE EXCITING OPPORTUNITY TO
MEET THE LEOS FROM MALAYSIA, BRUNEI & SINGAPORE***

"Simply We Serve"

Yours-in-Lionism,

May Cheah

LION MAY CHEAH
Forum Chief Advisor

C.C.
Multiple District 308 Council Chairperson
District Governor 308 B2, B1, A1 & A2
Multiple District 308 Council Committee Chairperson for Leo Clubs
All Leo Club Chairpersons in MD 308



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REGISTRATION CRITERIA & PROCEDURE

1. REGISTRATION CRITERIA

- It is compulsory for all **ALPHA** Leo clubs to have either their school faculty or Leo Club Advisor, or a senior Lion to accompany them to the Leo Forum. The Forum Organising Committee reserves the right to reject any registration that fails to meet this criterion.
- All delegates **MUST** be a **CURRENT** active member in good standing of a registered Leo Club.
- Member below 18 years old **MUST** have their parent or guardian to sign the indemnity declaration.
- Please **DO NOT** Fax or E-mail the registration form.

2. IMPORTANT POINTS ON PAYMENT

The registration fee for Leo is **RM 280.00** per person including 2-nights accommodation in B-Suite, Bayan Baru (based on 4 sharing in a Studio Suite), 2 breakfasts, 3 lunches, 2 dinners, a Forum Kit & Insurance coverage

- PLEASE DO NOT SEND CASH.
- Payment must be made in the form of crossed cheque and made payable to:
36th MD 308 Leo Forum
- Outstation or foreign cheque must include the appropriate bank commission.
- Write participant's name or club's name if registration is in-group, at the back of the cheque.
- Closing date of registration is on the 31 March 2009.

3. REGISTRATION PROCEDURE

Individual

- Every participant **MUST** complete the Official Registration Form, 2(two) passport size colour photographs and crossed cheque for full payment is to be included.
- All participating Leos in the Forum **MUST** be registered delegates.

Leo Club

- Club **MUST** complete the Club Registration Form and submit it together with the complete Official Registration Forms.
- List the names in groups of four as far as possible, allocation of rooms will be based on such grouping.
- Ensure no mix genders in the groups; the Forum Organising Committee will regroup them at their discretion.

4. FOR YOUR INFORMATION

The Forum venue shall be at Sunshine Banquet Hall. Forum Registration will be at **B-Suite, Bayan Baru**. Forum Registration shall start at 9.00 am on 5th June 2009 (Friday) and the Forum will end at 2.00 pm on 7th June 2009 (Sunday).

5. DELEGATE TRANSFER REQUEST

- Registration fee is non-refundable but transferable.
- Any delegate wishes to transfer their registration **MUST** do so before 30th April 2009.
- After 1st May 2009, no request of transfer will be entertained.
- **The delegate who wishes to transfer must contact the Forum Organising Committee and obtain Transfer Request Form** and an Official Registration Form must be completed by the new delegate (transferee) and all forms related must be submitted together to the Forum Organising Committee. The approval of the transfer request is subjected to the Forum Organising Committee's decision.

6. LEO FORUM REGISTRATION FORM

- Any queries please contact **LION MAY CHEAH** - 012-4253386, **LEO TEH TZU PENG** – 016-4941461 or **E-MAIL US**.
- No need to send a reply slip for **Forum Organising Committee**, the Registration will be updated on website.

36th MULTIPLE DISTRICT 308 LEO FORUM 2009 CORRESPONDENCE ADDRESS -

TO: 36th MULTIPLE DISTRICT 308 LEO FORUM 2009
The Secretariat,
323, MK12 Jalan Batu Maung,
11960 Bayan Lepas,
Penang, Malaysia.

7. ENQUIRIES

Should you have any questions regarding to the Leo Forum, please contact us at: -

Lion May Cheah	Forum Chief Advisor	012-425 3386	maycpm@gmail.com
Leo Wah Si Sheng	FOCC	012-500 1367	akira_wah@yahoo.com
Leo Teh Tzu Peng	Forum Registration	016-494 1461	zi_peng88@hotmail.com



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REGISTRATION CHECKLIST

Please use this checklist to assist your registration before you send it to the Forum Organising Committee.

Do You Have These Items?

Official Leo Registration Form (Form – 1, 2 & 3)

Club Registration Form (only one set of form required per club)

2 (two) colour passport size photograph, name & club name written at the back of the photographs

Crossed Cheque with Full Payment including Bank Commission and made payable to:

36th MD 308 LEO FORUM

Participant's name and club name at the back of the cheque..

Photostat all forms and cheques for your filing purposes.

Seal, place stamp on your envelope and send the Registration Form to:

36th MULTIPLE DISTRICT 308 LEO FORUM 2009

The Secretariat,
323, MK12 Jalan Batu Maung,
11960 Bayan Lepas,
Penang, Malaysia.